



The mission of AGC of Alaska is to advocate for our members and the Alaskan construction industry; to provide educational opportunities for our members; and to make the public aware of our members' skills, responsibility, and integrity. Simply stated: Advocate, Educate, Promote.

Committee Charter

Legal Affairs Committee

Revision History	Date
Approved by Exec Board	

Committee Purpose

Educate AGC members about legal issues affecting the construction industry. This is an advisory committee. Executive board secretary will chair the Legal Affairs Committee.

Activities/Deliverables

- Prepare an annual work plan for Executive Board approval.
- Hold regular meetings to share information.
- Produce four quarterly articles for the AGC of Alaska Contractor magazine.
- Provide input to Conference Committee on as relevant conference topics and speakers.
- Plan and organize “Lunch and Learns” as needed and approved.
- Draft communications, policies, and other documents regarding legal issues, when requested by the Executive Director.
- Advise Executive Director on legal issues regarding the industry.

Membership

One representative (or designee) from each AGC member law firm.

Staff Support

This committee has a staff member assigned to:

- Manage the committee membership roster, ensuring new law firm members are invited and removing firms that are no longer AGC members.
- Organize committee meetings, including preparing the agenda (with Chair input) and writing the minutes (with Chair approval)
- Compile bi-annual reports to the Board.
- Work with article authors to meet publication deadlines.
- Work with other AGC staff to calendar and organize events.
- Manage the policy development process, including circulating drafts, tracking versions, and forwarding to the Executive Director for further action.



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Meeting Schedule

The committee meets quarterly, year-round with adjustments per committee needs.